



# Sash Window Screw Locks

**To fit Sash Window Screw Lock you will require -**  
a drill and 10mm drillbit, mallet, hacksaw and pencil.

## Easy fitting guide

- A** Select position of Sash Window Screw Lock(s).  
Note: Inner frame should be at least 30mm thick.
- B** Close windows. Drill a hole with the 10mm bit through inner frame cross member and to a depth of 19mm into outer frame.  
Do not drill right through the outer frame.  
**Useful Tip** - to drill hole to the correct depth, apply self-adhesive tape to drill bit at relevant depth.
- C** Using a mallet carefully tap large barrel into inner frame. Open window, using mallet carefully tap small barrel into outer frame. Close window, insert bolt through barrel of inner frame. Screw tight with key provided.
- D** For security reasons the square end of the bolt should be fully recessed. To achieve this, screw the bolt tightly in place. Measure the length, if any, by which the square end projects from the barrel rim. Remove the screw and measure the same distance from the round end, mark and cut to length with a hacksaw.

**Operation** - using key turn anti-clockwise to remove bolt and clockwise to secure bolt.

**Security Tips** - always close windows and remove keys from locks, and keep in a safe place, when leaving the house.

**Maintenance** - for cleaning brass use a moist cloth only.

