Fit the lock handle (not supplied) to the opening window. Prise out the plug from the end of the base plate. Insert the square bar into the lock on the inside of the opening window and line up the screw holes. Fix the open end of the base plate with a suitable fixing screw. Turn the handle to expose the second fixing hole. Insert the second fixing screw and tighten both screws before replacing the plug. Check the window operation.

EXTENSION PROFILE (separate purchase)

The 20mm extension profile can be used to increase the outer frame width and/or height by increments of 20mm.

Extension profiles when fitted to either the width or height:

a. Measure the outer frame width or height where the extension profile is to be fitted.
b. Measure and mark with a pencil the extension profile to the required length.
c. Cut the extension profile to the correct length.
d. Line up the locating points of the extension profile with the outer frame.
e. Tap the extension profile into the outer frame until it ‘clicks’ into place and is securely located, ensuring that the extension profile finishes flush with the outer frame.

Extension profiles when fitted to width and height:

a. Before you begin, determine which extension profile(s) are to run the full width or height.
   The extension profile(s) that are to run the full width or height need to be 20mm longer for each extension profile that will butt up to it.
b. Measure the outer frame width or height where the extension profile is to be fitted.
c. Measure and mark with a pencil the extension profile to the required length.
d. Cut the extension profile to the correct length.
e. Where an extension profile overlaps the other, the locating points need to be removed to enable the other extension profile(s) to butt up to it, to ensure there is a flush finish.
f. Apply a coat of silicone sealant to the cut face where it fits against the other extension profile(s).
g. Tap the extension profile into the outer frame until it ‘clicks’ into place and is securely located, ensuring that the extension profile(s) will be flush with the outer frame.

CARE AND MAINTENANCE OF YOUR UPVC WINDOW

Cleaning and Maintenance

When installation has been completed, initial cleaning down should take place. Remove any mastic with white spirit and wash down with a mild detergent mix. The surfaces should be regularly cleaned with soap or mild detergent and water. After cleaning, surfaces should be washed down with clean water and dried. At suitable intervals during the service life of the window, any component parts should be lightly oiled.

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Guarantee Terms and Conditions

The Manufacturers policy is one of continuous development and improvement and accordingly we reserve the right to alter specification without prior notice. The utmost care has been taken in the manufacture of this product to ensure it gives complete satisfaction. To the best of our knowledge this product was in perfect condition when it left our factory. You are recommended to examine it before installation and check quality, accuracy of the components and quantity of the contents. Customers should note that claims for damage to glass, finish or shortages must be submitted to the vendor before installation. The manufacturer also reserves the right to disallow claims once the product has been installed. Failure to follow the recommendations set out in these instructions or to install in a manner not approved by the manufacturer may result in all or part of the product guarantee being null or void.

This product is guaranteed by the manufacturer for a period of 10 years from the date of purchase and no other proposal or statement by any other party will supersede or complement this offer. Should any part of it become defective due to faulty manufacture or materials, it will be replaced free of charge (supply only). Any parts supplied will have a guarantee term for the remaining period of the initial product guarantee stated previously. The product is not guaranteed against conditions of use or misuse. This guarantee does not cover glass breakage however caused, or any fault arising from incorrect installation. Any replacement parts supplied, including assemblies, or completed products, are for DIY installation and no claim can be accepted for any costs however incurred for the installation of the replacement item.

This guarantee is offered as an extra benefit and is in addition to and does not affect your statutory rights. Please retain your receipt as proof of purchase.
Before commencing any work, carefully check all parts to ensure they are complete and free from marks or scratches on all finished surfaces.

Read through these instructions to familiarise yourself with the installation procedure. Make sure that you have all the necessary tools and any additional items required e.g. sealant and additional fixings not included in the packs.

All nominal dimensions are in mm. IF IN DOUBT, SEEK EXPERT ADVICE.

**ASSEMBLY**

Before assembling the components it should be noted that the uPVC window always opens OUTWARDS.

Two people may be required to lift the frame assembly into place.

The following instructions include reference to fixings and fittings not included in the pack, but which are available separately in store.

**PREPARING THE OPENING**

1. It is important that a suitable lintel is fitted above the opening. If an opening is to be formed, cut brickwork with a 200mm diameter angle grinder (available from hire shops) and remove bricks using a cold chisel and hammer. Fit a damp proof membrane along the bottom of the aperture.

2. Fill any gaps between masonry and the frame; if the gaps are too wide, a proprietary expanded P.U. filler or foam rod may be used, prior to finishing with an all-purpose silicone sealant. The vent cover (6) has a clip fixing arrangement and just requires pushing into place on each side of the sash.

3. To complete the installation of the window frame, the following items are required. They are available for purchase in stores.

   - FLAT PACKERS
   - FIXING CLEATS
   - HANDLE
   - FIXING SCREWS
   - WALL FIXINGS

4. If an existing aperture is slightly larger than the available window frame size, 20mm extension profiles may be purchased separately.

5. It is important that a suitable lintel is fitted above the opening.

6. If an opening is to be formed, cut brickwork with a 230mm diameter angle grinder (available from hire shops) and remove bricks using a cold chisel and hammer. Fit a dampproof membrane along the bottom of the hammer.

7. If an opening is to be formed, cut brickwork with a 230mm diameter angle grinder (available from hire shops) and remove bricks using a cold chisel and hammer.

8. It is important that a suitable lintel is fitted above the opening.

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17. If an opening is to be formed, cut brickwork with a 230mm diameter angle grinder (available from hire shops) and remove bricks using a cold chisel and hammer.

**TOOLs REQUIRED**

- Ø 3.2mm Steel Bit
- Ø No.10 Masonry Bit
- Ø 11mm HS Steel Bit
- 4.3 x 60mm Screws
- 6 VENT COVER, inner and outer

**WINDow FRAMe ASSEMBLY**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>WINDOW FRAME ASSEMBLY</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>SILL</td>
<td>1</td>
</tr>
<tr>
<td>3</td>
<td>END CAP for sill, right hand</td>
<td>1</td>
</tr>
<tr>
<td>4</td>
<td>END CAP for sill, left hand</td>
<td>1</td>
</tr>
<tr>
<td>5</td>
<td>SCREW, 4.3 x 40mm</td>
<td>3</td>
</tr>
<tr>
<td>6</td>
<td>VENT COVER, inner and outer</td>
<td>1</td>
</tr>
</tbody>
</table>

**INSTALLING THE PVCu FRAME**

a) Locate the cleat lugs into the raised edges on the frame rails and rotate the cleat so that it ’clicks’ into place and is locked securely. Cleats should be screwed into the underside of the sill at the fixing points shown on diagram d.

b) Push the frame (1) firmly into the aperture, ensuring an equal gap around all four sides.

c) Place equally spaced flat packers (not supplied) around the frame to ensure the window is level, square and plumb.

d) Once the window is in the correct position, secure the frame into the opening. Drill through the cleats into the wall.

e) Fix the frame using suitable fittings applicable to the type of wall construction. Apply a bead of all-purpose silicone sealant under each screw head before tightening, taking care not to distort the frame when tightening (check the frame width regularly to ensure that the frame is even).

f) Re-check the installation as in e) before continuing.

The frame MUST be fitted plumb and square. Ensure that the frame is not distorted when tightening the wall fixings by regularly measuring the window horizontally. Use packers as required to prevent bowing. It is recommended that during frame installation ALL aspects are double checked prior to the final installation as the operation of the window and lock will be affected if the frame is fitted incorrectly.

To ensure that the window operates smoothly it is vital that the frame is installed correctly.

The frame MUST be fitted plumb and square. Check with a spirit level of adequate length, by measuring the frame corner to corner diagonally to achieve an equal measurement, or by using a square. It is also recommended that the window is checked for bowing by using a long straight edge.

Ensure that the frame is not distorted when tightening the wall fixings by regularly measuring the window horizontally. Use packers as required to prevent bowing. It is recommended that during frame installation ALL aspects are double checked prior to the final installation as the operation of the window and lock will be affected if the frame is fitted incorrectly.

**VIEWED FROM INSIDE**

a) Viewed from inside

b) Viewed from inside

c) Viewed from inside

d) Viewed from inside

**VIEWED FROM OUTSIDE**

a) Viewed from outside

b) Viewed from outside

c) Viewed from outside

d) Viewed from outside